**Resignation Letter**

To,                                                                                                                   Date : 15-04-2017

The Manager,

XYZ Company Ltd.

Sub : Resignation Letter

Dear Sir,

I G Uday Bhaskar Employee ID : 2400123, working as an Accounts Executive at XYZ Company Ltd. Here I would like give resignation to the post of accounts executive and my last date of working will be 15-05-2017. Please consider this as my One month notice period.

I would like to thank you for taking me as a part of your team and thank you for your support you provided during my tenure.

Thanking You.

Sincerely,

G Uday Bhaskar.

Address,

Phone Number,

Email Id: