**Resignation Letter**

To,                                                                                                              Date : 15-04-2017

The Manager,

XYZ Company Ltd.

Sub : Resignation Letter

Dear Sir,

This is to announce my resignation as an Accounts Executive  with XYZ company ltd, effective from 15-05-2017. Please accept this letter as my formal notice. Thank you so much for the work opportunities you have given me during my tenure.

I wish you and XYZ Company Ltd continued growth and success in future.

Yours Respectfully,

G Uday  Bhaskar,

Address,

Mobile Number,

Email Id.